



Members Present: Rachel Locke, Michelle Merritt, Jamie Gruber, Jamie Hebner, Andrea Spengler, Lindsey Ellis, Sophia Stewart

Members Absent: Derek Case (excused)

Administration Present: John O'Connor, Kerriann Pelletter

District Clerk: Melody Voigt

Others: Daniel Grande, Shauna McMahon, Kyle Barthel, Michele Dolce, Anna Marie Andrews, Allison DeMarie, Carmen Andrews, Paul Andrews, Chris DeMarie, Anita Stewart, Bruce Stewart, Olivia Stewart

Call to Order

Andrea Spengler called the meeting to order at 5:30 p.m.

Presentation

Michele Dolce and two of her students presented a PowerPoint on the sixth grade Maple Syrup Project. Mrs. Dolce and her students explained the process of starting, collecting and preparing the syrup and provided samples of the finished syrup.

Approval of Agenda

Lindsey Ellis made the motion to approve the agenda, seconded by Jamie Gruber to approve the agenda.

Public Comment

None

Supervisory Reports

Shauna McMahon stated that the PARP challenge was completed. Approximately 180 students participated this year. Mrs. McMahon shared that they received Quality Stars high rating for the PreK program. Mrs. McMahon stated that the NYS testing has started and that the SCENT team is working on attendance, she also spoke about the 6th grade presentations and syrup collection.

Dan Grande reported that the NYS tests started and were going smooth. Mr. Grande spoke about upcoming presentations to the Board from Mr. Hanzly's Washington D.C. trip and Mrs. Becker's trip to Peru. Mr. Grande also acknowledged meeting with the Class of 2025's Valedictorian Benjamin Bock and Salutatorian Kaitlyn LoManto.

Kyle Barthel gave a buildings and grounds report. Mr. Barthel stated he attended the NYS Facilities and Grounds Management conference and her received a lot of valuable information. Mr. Barthel spoke of the recent projects the department is working on such as deep cleaning in both buildings, organizing storage areas and waxing floors in the high school. Mr. Barthel also stated that the capitol outlay project is almost complete.



Board Reports

Andrea Spengler reminded the board of the following upcoming dates:

- BOCES Component Vote (Special Meeting)-April 29, 2025
- Policy Committee Meeting- May 8, 2025-3:20pm
- Budget Hearing – May 8, 2025 – 5:15 pm
- Monthly Board Meeting – May 8, 2025 – 5:30 pm
- CCSBA Honors Night – May 28, 2025 – Chautauqua Harbor Hotel

President Spengler introduced Sophia Stewart as Forestville's first student Board of Education member and welcomed her.

- Committee Reports-none

Superintendent Report

Dr. O'Connor reported that they have not received a state budget update yet. Dr. O'Connor spoke about the project on the 3rd floor in the High School and that the hallways have been widened and that they are in the process of planning for future projects. He also stated that the budget hearing is scheduled for May 8, 2025.

Discussion Items

None

Old Business

None

New Business Consent Agenda

Recommendation from Superintendent to approve agenda items A.

Jamie Hebner made the motion, seconded by Rachel Locke upon recommendation from the Superintendent to approve the meeting minutes. All voted yes, motion carried.

A. Meeting Minutes

- 1) Approve the BOE Budget Workshop Meeting Minutes of March 13, 2025.



2) Approve the BOE Regular Meeting Minutes of March 13, 2025.

Recommendation from Superintendent to approve agenda items B.

Jamie Gruber made the motion, seconded by Michelle Merrit upon recommendation from the Superintendent to approve the financial items. All voted yes, motion carried.

B. Financial Items

1. Treasurer's Report for all funds- February 2025 and March 2025
2. Warrant Summary Report and Claims Auditor Report-March 2025
3. Extra-Curricular Reports-February 2025 and March 2025

Recommendation from Superintendent to approve agenda items C.

Jamie Gruber made the motion, seconded by Lindsey Ellis upon recommendation from the Superintendent to approve the personnel items. Lindsey Ellis abstained, all others voted yes, motion carried.

C. Personnel

1) Approve the following unpaid days:

Sara Botticello	1.0	3/7/2025
Collette Campese	1.0	3/7/2025
Cori Coia	1.0	3/7/2025
Jeannette Croft	1.0	3/7/2025
Matthew Ellis	1.0	3/7/2025
Linda Hebner	1.0	3/7/2025
Meranda Heim	1.0	3/7/2025
Laura Lisa	1.0	3/7/2025
Joanne Moss	1.0	3/7/2025
William Moss III	1.0	3/7/2025
Carrie Mueller	1.0	3/7/2025
Terri O'Connor	1.0	3/7/2025
Jane Scott	1.0	3/7/2025
Elizabeth Smith	1.0	3/7/2025
Anita Stewart	1.0	3/7/2025
Stephen Waugh	1.0	3/7/2025
Melinda VanArsdale	5.0	3/17/2025, 3/18/2025, 3/19/2025, 3/20/2025, 3/21/2025
Heidi Zimar	1.0	3/7/2025



- 2) Approve the Superintendent entering into a contract with Stacy Korzenieski, District Treasurer effective July 1, 2025-June 30, 2030.
- 3) Approve the Superintendent entering into a contract with Amanda Seneca, Account Clerk effective July 1, 2025-June 30, 2030.
- 4) Approve the Superintendent entering into a contract with Wesley Wright, Director of Technology and Communications effective July 1, 2025-June 30, 2030

Recommendation from Superintendent to approve agenda items D.

Jamie Gruber made the motion, seconded by Lindsey Ellis upon recommendation from the Superintendent to approve the other items. All voted yes, motion carried.

D) Other

- 1) Approve the following IEP Recommendations #6836, 6655, 6905, 6460, 6821, 6832, 6923, 6610, 6593, 6906, 6630, 7158, 6509, 6512, 6732, 6365, 6306, 6850, 1505, 6455, 6712, 6681, 6715, 6540, 8022, 8023.
- 2) Approve the transportation request for the 2025-2026 school year:

Evelyn Kennedy NCCS
- 3) Approve the Annual Meeting and Budget Vote place and time set as May 20, 2025, Hornet Lobby with voting hours from 1-8 pm. The following are appointed as election inspectors: Carol DePasquale (Site-Coordinator) and Marlene Bradigan (Pole Worker/Inspector), Chairperson of Annual Meeting to open and close polls- Melody Voigt
- 4) Approve the surplus of 19 basketballs. 4-Wilson Evolution and 15 Spalding TF-1000 basketballs.
- 5) Approve the proposed 2025-2026 Forestville Central School budget in the amount of \$14,194,347.
- 6) Approve the 2025-2026 Property Tax Report Card to be submitted to New York State.
- 7) Approve the following Resolution regarding the Capital Outlay Project (2025-2026)

A RESOLUTION, DATED APRIL 24, 2025, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED CAPITAL OUTLAY PROJECT



(INVOLVING MODEST UPGRADES AND IMPROVEMENTS AT THE DISTRICT’S MIDDLE/HIGH SCHOOL) TO BE A TYPE II ACTION UNDER SEQRA, AND AUTHORIZING AND DIRECTING THE INCLUSION OF FUNDING FOR SUCH PROJECT IN THE DISTRICT’S PROPOSED 2025-2026 BUDGET.

WHEREAS, the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the “District”), after consultation by District officials with the District’s retained architectural firm, Young + Wright Architectural (the “Architect”), has resolved that the District should propose to undertake, during the District’s pending (2025-2026) fiscal year, a capital outlay project involving modest upgrades and improvements at the District’s Middle/High School building, such work being anticipated to include, but not necessarily to be limited to, the replacement of interior doors, along with any related work required in connection therewith (the “Project”); and WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by the Architect to be \$100,000; and

WHEREAS, the District is proposing that the Project be financed by the application of \$100,000 of funds to be earmarked for such purpose as a “Transfer to Capital Fund” in the District’s pending (i.e., 2025-2026) budget, with the work on the Project being anticipated to occur (and be completed) during the 2025-2026 fiscal year of the District; and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

WHEREAS, in accordance with State Education Department (“SED”) guidance and policy, the District and its Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, Section 617.5 of the SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions that are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility;” “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4”; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities; and

WHEREAS, under the terms of the Memorandum of Understanding (a/k/a the “MOU” or the “Letter of Resolution”) between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a the State Historic Preservation Office or “SHPO”) and SED, and the terms of the MOU’s exemption form, a project is exempt from SHPO review if, among other possible reasons, a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Registers of Historic Places (the “Registers”); and

WHEREAS, as indicated in the Cultural Resource Information System (“CRIS”), SHPO has determined in 2016 that the Middle/High School building is “not eligible” for listing on the Registers because it does not meet the criteria for inclusion in the Registers; and

WHEREAS, although the Middle/High School building is “not eligible” for listing on the Registers, and the Architect has determined that the proposed work is exempt from review by SHPO given that it has no anticipated impacts on historic and archeological resources under the terms of the MOU, the Architect may nonetheless choose to submit information on the proposed work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination that the District/Board is the lead agency for the review of the proposed action, that the proposed Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further



RESOLVED, that the proposed Project shall be included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s proposed budget for the 2025-2026 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work to be given in connection with the District’s regular budget approval process), so that such Project may be initiated and completed (assuming voter approval of the District's proposed budget) during the District’s 2025-2026 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

AYES: Rachel Locke, Michelle Merritt, Jamie Gruber, Jamie Hebner, Andrea Spengler, Lindsey Ellis

NOES: none

ABSENT: Derek Case

8) Approve the following Annual Meeting Notice 2025 resolution:

**Notice of Budget Hearing Meeting, Annual Budget Vote Proposition,
Acquisition of School Transportation Vehicles Proposition, Election of
One Board Member and Anderson Lee Library Proposition
for the Forestville Central School District.**

NOTICE IS HEREBY GIVEN that the annual meeting and election (“Annual Meeting and Vote”) of the Forestville Central School District, Chautauqua and Cattaraugus Counties, New York (the “District”), will be held on **Tuesday, May 20, 2025** from 1:00 p.m. to 8:00 p.m., prevailing time, in the Hornet Lobby located at 4 Academy Street, Forestville, 14062 for the purpose of voting on the District’s budget for the 2025-2026 fiscal year, a proposition to acquire transportation vehicles, a capital improvements project and electing one member of the Board of Education (the “Board”), and transacting such other business as is authorized by law.

TAKE FURTHER NOTICE that a public hearing for the qualified voters of the District on the 2025-2026 budget will be held on **Thursday, May 8, 2025, at 5:30 p.m.** at the Middle School/High School in the Alene J. Bradigan Library at 4 Academy Street, Forestville, NY 14062.

TAKE FURTHER NOTICE that the business to be conducted at such annual meeting and election shall consist of voting on the following propositions, and any other propositions authorized to be voted upon by law and the rules of the Board:

**PROPOSITION #1
2025-2026 BUDGET**

Shall the following resolution be adopted, to-wit:

RESOLVED, that the budget for the Forestville Central School District (the “District”), for the fiscal year commencing July 1, 2025, and ending June 30, 2026, as presented by the Board of Education, is hereby approved and adopted and the required funds therefor are hereby appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

PROPOSITION #2 - ACQUISITION OF SCHOOL TRANSPORTATION VEHICLES



Shall the following resolution be adopted, to-wit:

RESOLVED, that the Board of Education (the “Board”) of the Forestville Central School District (the “District”) is hereby authorized to purchase school buses and related equipment for use in the transportation program of the District, at an estimated maximum cost of \$394,701 with such amount to be raised by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by Section 416 of the Education Law, and, in anticipation of such tax, bonds, notes or other obligations of the District (including, without limitation, obligations arising under leases, lease/purchase contracts or installment purchase contracts having a term of not more than five years) shall be issued or entered into in accordance with applicable provisions of New York State law, with an additional tax being hereby voted to pay the interest on such obligations as the same shall become due and payable.

PROPOSITION #3 – ANDERSON LEE LIBRARY

Shall the following resolution be approved and adopted, to-wit:

RESOLVED, that the Board of Education of the Forestville Central School District is hereby authorized to levy and collect taxes annually, separate and apart from the annual District Budget, in the amount of \$42,540 which shall be paid to the Anderson Lee Library for the support and maintenance of that library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the District.

TAKE FURTHER NOTICE that an election for members of the Board shall be held to fill one at-large position on the Board by reason of the expiration of the term of office of an incumbent. The candidate receiving the largest number of votes shall be elected to a four-year term to commence July 1, 2025 and expire June 30, 2029.

TAKE FURTHER NOTICE that voting machines will be used to record the vote on the budget, on all propositions, and on the election of one (1) Board member.

TAKE FURTHER NOTICE that all candidates for the office of member of the Board shall be nominated by petition. Each petition shall be directed to the Clerk of the District, shall be signed by at least twenty-five (25) qualified voters of the District, or 2% of the number of voters who voted in the previous Annual Meeting and Vote, shall state the residence of each signer and shall state the name and residence of the candidate. Each petition shall be filed in the office of the Clerk of the District, 4 Academy Street Forestville, NY 14062 between the hours of **9:00 a.m. and 5:00 p.m.** not later than the thirtieth (30th) day preceding the Annual Meeting and Vote, to-wit, **April 21, 2025**.

TAKE FURTHER NOTICE that applications for absentee and early mail ballots may be obtained at the office of the Clerk of the District between the hours of **8:00 a.m.** prevailing time and **3:30 p.m.** prevailing time except Saturdays, Sundays, and holidays. Completed applications must be received by the District Clerk at least seven days before the Annual Meeting and Vote, if the ballot is to be mailed to the voter, or on the day before the Annual Meeting and Vote, if the ballot is to be delivered personally to the voter. Absentee and early mail ballots must be received by the office of the Clerk of the District not later than **5:00 p.m.** on **May 20, 2025**.



TAKE FURTHER NOTICE that military voters, as defined in Section 122.2(f) of the Commissioner's Regulations, who are qualified voters of the District may apply for a military ballot by requesting an application from the District Clerk at the Forestville Middle/High School, 4 Academy Street Forestville, NY 14062 between the hours of **8:00 a.m.** prevailing time and **3:30 p.m.** prevailing time except Saturdays, Sundays, and holidays. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than **5:00 p.m. on April 25, 2025**. Military voters may designate a preference to receive the application or ballot by mail, facsimile or electronic mail.

TAKE FURTHER NOTICE that a list of all persons to whom absentee and early mail ballots shall have been issued will be available in the office of the Clerk of the District, where it shall be available for public inspection between the hours of **8:00 a.m. and 3:30 p.m.**, prevailing time, on each of the five days prior to the day of the Annual Meeting and Election, except Sundays, and such list shall also be posted at the polling place for such Annual Meeting and Vote.

TAKE FURTHER NOTICE that the Board will have prepared and completed a detailed statement in writing of the amount of money which will be required during the 2025-2026 fiscal year for school purposes, specifying the several purposes and the amount for each. The amount for each purpose estimated necessary for payments to Boards of Cooperative Educational Services shall be shown in full, with no deduction of estimated state aid. The amount of state aid provided and its percentage relationship to the total expenditures shall also be shown. Such statement shall be available at least seven days before the budget hearing, at which it is to be presented and copies thereof shall be prepared and also made available, upon request, to residents within the District during the period of fourteen days immediately preceding the Annual Meeting and Vote (exclusive of Saturday, Sunday or holidays), and may be obtained by any resident in the District in the District Office and at Forestville Middle/High School, 4 Academy Street Forestville, NY 14062 between the hours of **8:00 a.m. and 3:30 p.m.**.

TAKE FURTHER NOTICE that the Board has adopted rules for the submission of propositions to be considered at the Annual Meeting and Vote, and printed copies for general distribution in the District are available at the office of the District Clerk.

Adjournment

Michelle Merrit made the motion, seconded by Jamie Hebner to adjourn the meeting at 5:52 p.m.